



Minutes of the
2018 Annual General Meeting
of the National Management Committee of the
Australian Bowhunters Association Inc™



Held at Lady Northcote Recreational Camp, Glenmore, October (26)-27-28 2018

ITEM 1/18: RECORD OF ATTENDANCES

All attendees announced themselves and were recorded (details in the expanded notes).

ITEM 2/18: WELCOME AND MEETING ADMINISTRATION

ITEM 3/18: CONFIRMATION OF CREDENTIALS

Number of attendees at meeting eligible to vote: 25 plus the two postal votes that were received. Thirteen is the majority vote.

ITEM 4/18: OFFICIAL OPENING BY CHAIRMAN

The meeting was opened by Acting President Jeff Bell, who welcomed all to the 40th Annual General Meeting of the ABA.

ITEM 5/18: TABLING OF ASSOCIATION'S ANNUAL REPORT

ITEM 6/18: TABLING OF OTHER DOCUMENTS AND PAPERS AS NECESSARY

(None tabled)

ITEM 7/18: CONFIRMATION OF MINUTES OF 2017 AGM

MOTION: That the minutes be accepted as a true and correct record of the 2017 AGM.

M Bruce Kelleher S Stuart Renwick Carried

Business arising from the Minutes: Alan brought up Item 20/17 regarding the magazine and was advised it was a discussion topic for later in the meeting.

ITEM 8/18: REPORTS

National President (Acting) Jeff Bell read his report. Vice-President Bowhunting Division report by Senior Vice-President (Acting) Mark Burrows was read, in his absence, by Troy Morris. Vice-President Field Archery (Acting) (resigned) Trevor Pickett's report was read by Jeff Bell. TBA Committee Chairman Ralph Boden read his report. Tom Cornell, National Director of Coaching also gave a report.

ITEM 9/18: BRANCH CONTROLLER REPORTS

No report from Branch A. No report from Branch B but Jeff Bell commented on status of Branch and movement to reinvigorate. Branch C, no report (no Controller and no Field

Rep). Branch D presented report. Branch E presented report. Branch F no report. Branch G presented a brief report. Branch H presented report. Branch I presented report. Branch J presented report.

ITEM 10/18: NATIONAL TREASURER'S REPORT

Amanda Skinner presented her report which was printed in full in the Annual Report along with the Profit and Loss Statement.

Answers were given to questions on bowhunting expenses (purchase of trophies), the necessity for an Act in Northern Territory because of incorporation issues, insurance for Directors and coaching costs.

MOTION: That the National Treasurer's report be approved.
M Amanda Skinner S Gary Sinclair Carried

ITEM 11/18: AUDITOR'S REPORT

The Auditor's Report was circulated to delegates.

Appointment of Auditor

MOTION: That the auditors, Certus Group, be appointed for the next financial year.

M Amanda Skinner S Gary Sinclair Carried

ITEM 12/18: ANNUAL BUDGET 2018-2019

MOTION: That the annual budget be adopted.

M Amanda Skinner S Peter Stubbs Carried

ITEM 13/18: AMENDMENTS TO THE CONSTITUTION ACCEPTED 2017 FOR TABLING AT 2018 AGM

It is proposed that Section 25 of the Constitution: Employees (ii) be reworded to read;

(ii) No employee of the ABA Inc. shall be entitled to be elected or hold an elected position.

Jeff explained that the motion had sat on the table for the required 12 months and was now being voted on. The motion was to clear up ambiguity in the Constitution.

MOTION: That "Section 25. Employees (ii)" of the Constitution be changed to the wording: "No employee of the ABA Inc. shall be entitled to be elected or hold an elected position."

M Ken Neill S Bruce Kelleher Carried

ITEM 14/18: AMENDMENTS TO THE CONSTITUTION TO BE TABLED 2018 FOR DECISION AT 2019 AGM

Nil.

ITEM 15/18: INTERIM ELECTION OF NATIONAL EXECUTIVE OFFICERS

Current acting positions:

National President: Jeff Bell

Senior VP: Mark Burrows

VP Field Division: Trevor Pickett

National Score Recorder: Alan Avent

Assistant National Score Recorder: Sally-Anne McGrigor

Jeff advised the position of Senior Vice-President would be vacant as Mark would revert to Vice-President of Bowhunting (his current elected position) and that acting Vice-President of Field Division, Trevor Pickett, had resigned and this position would also be left vacant. Jeff stressed that in acting positions people were not eligible to vote so an interim election was required to fix the problem as a meeting quorum was virtually impossible to attain in the current situation.

The vote was for one-year positions until the next AGM. Jeff Bell was unanimously voted National President. Alan Avent was voted National Score Recorder with 27 votes (including two postal votes). Sally-Anne McGrigor was voted in as Assistant National Score Recorder.

Appointments are scheduled to be made at the December National Executive meeting and volunteers are being requested for the vacant positions, even if they choose to take the position for only 12 months.

ITEM 16/18: TABLING OF BRANCH SHOOT CALENDAR 2019

Some small issues to work through. Will be tabled later in meeting. See Item 24.

ITEM 17/18: TABLING OF BRANCH BUDGETS 2018-2019

Amanda thanked Branches for the huge improvement in the submission of budgets. Still to come, Branches A and C. MOTION: That all submitted Branch Budgets be adopted as approved by National Treasurer.

M Amanda Skinner S Alan Avent Carried

ITEM 18/18: TABLING OF NATIONAL DEVELOPMENT PLAN 2019-2021

Bruce Kelleher was asked to report on risk management within the sport and said there had been a marked reduction in incidents during the past 12 months. In discussion after Bruce's report, Peter Stubbs said a Sunsafe policy had been created within his Branch and he could forward it to National. His offer was accepted.

Jeff Bell presented some concepts for the National Development Plan. He said Branch Development Plans needed to be developed by National so that all levels of ABA were being included. He suggested a strategy weekend with guidance to identify priorities. David Lee suggested a top auditor was needed for risk management to minimise the possibility of fraud and misrepresentation. Amanda suggested the need to invest in a grant writer to assist Branches in getting grants that were available.

ITEM 19/18: TABLING OF BRANCH DEVELOPMENT PLANS 2018-2019

Amanda said the current practice of receiving the plans at the AGM gave too little time for the reading of the plans so they could be passed at the AGM.

The following discussion made the points that paper was heavy to transport, email was difficult because of size

limits, USB sticks could be purchased and sent out to Branch Controllers, there was an option to use the Cloud or a special restricted access area of the ABA website could be developed for use.

Item 19 has been deferred to the December meeting of the National Executive.

ITEM 20/18: GENERAL BUSINESS FROM THE AGENDA

20/18/1: Nomination for Life Membership

One nomination was received for Life Membership. Mike White was proposed by Jeff Bell on behalf of all the National Executive.

M Sally-Anne McGrigor S Bruce Kelleher Carried

20/18/2: Nominations for Meritorious Service Award

Karen White was proposed by Jeff Bell and the nomination was endorsed by the National Executive.

M Lindsay Harris S Amanda Skinner Carried

20/18/3: Nominations for Syd Green Memorial Award

There were two nominations for the Syd Green Memorial Award—Tony Hartcher and Alan Scarlett. After the vote, Tony Hartcher was announced as the recipient of the award.

20/18/4: Allocation of National Competitions

- Mallee Sunset Field Archers nominated to host the 2019 National Safari.

- Renegade Bowmen nominated to host the PRFAC on June 12 to 16 2019.

- Mallee Sunset Field Archers nominated to host the 2021 World Bowhunter Championships.

MOTION: That Mallee Sunset Field Archers nomination to host the 2019 National Safari and Renegade Bowmen's nomination to host the Pacific Regional Archery Championships in June 2019, be accepted.

M Steve Old S Brett Willaton Carried

Jeff advised that because of time constraints, the Mallee Sunset's nomination for the 2021 World Bowhunter Championships had been presented to the World Council. It was endorsed by the National Executive and the Branch, also supported by the local council and Member of Parliament.

MOTION: That this meeting accept Mallee Sunset Field Archers' nomination to host the 2021 World Bowhunter Championships, endorsing actions already taken.

M Brett Willaton S Stuart Renwick Carried

20/18/5: Stawell Bowhunters Grant Application

The club is applying for a grant of \$600 to relocate two containers to their new grounds.

Amanda said she had looked into the financials and felt that it was a situation suitable for a grant rather than a loan. She proposed the grant be split between National and Branch. Wendy Gallagher agreed to the concept.

MOTION: That Stawell Bowhunters be given a grant of \$600, of which \$400 will be paid by National and \$200 will be paid by Greater Victoria Branch.

M Amanda Skinner S Sonja Wegert Carried

20/18/6: PROPOSAL TO AMEND THE HISTORIC BOW DIVISION TO PERMIT THE USE OF ASIATIC HORSE BOWS CONSTRUCTED FROM MODERN MATERIALS (Branch D)

It was proposed to allow the Asiatic horse bow to be used in the Historical Bow Division, irrespective of construction materials as the Asiatic bow is correct in design but not in construction of materials. (Currently you can only shoot a horse bow under the Historical category.)

M Brett Willaton S Dirk Craigie Lost

20/18/7: ABA IN AUGUST: SUPPORT OUR FARMERS (Branch D)

As ABA is a hunting organisation, it relies on farmers for access to hunting properties. Branch D and its clubs have made donations in support of farmers via Buy a Bale and Aussie Assist. The Branch suggests if each ABA club and Branch make donations during the month of August, ABA National could use the PR to demonstrate support from ABA to farmers, improving the standing of bowhunters with farmers at a national level.

After some discussion Jeff suggested that without a motion, the National Executive could put an action in place at the December Executive meeting. Branches could do fundraisers and all dollars could go to the ABA Office Manager to organise. Peter suggested that buying hay was not always value for money and that groceries might be a better option.

20/18/8: Request to raise the score for entry to A Grade (Branch D)

The proposal was to raise the A Grade entry level to 650 because of improvements to modern archery equipment and high A Grade scores.

M Brett Willaton S Sally-Anne McGrigor Lost

20/18/9: National change ABA and 3D upgrading from three scores in a 12-month period to two scores to advance to a higher grade (Branch E)

It was suggested this would work better as many people didn't attend enough shoots to qualify for grading.

M Stuart Renwick S Peter Stubbs Lost

20/18/10: The 3D scoring be the same as ABA scoring system (Branch E)

The idea is that having both scorings in line would make it easier.

M Peter Stubbs S Ken Neill Lost

20/18/11: Propose that Group 1 targets be removed from the requirements and that these targets be absorbed into Group 2 targets (Branch F)

It is proposed Group 1 targets with a B zone of less than 150mm be removed and the targets be absorbed into Group 2 targets because of extensive costs on clubs hosting shoots.

M Margret Szanto S Alan Avent Lost

20/18/12: Change 3D Format Proposal (Branch I)

The change was suggested because of a dramatic decline in 3D shooting. Brett Raymond said the suggested parameters were:

4 x Group 4 targets @ 40m +/- 20%

4 x Group 3 targets @ 30m +/- 20%

6 x Group 2 targets @ 20m +/- 20%

6 x Group 1 targets @ 10m +/- 20%

... with group sizing as per current format. Score zones would be A = 20, B = 18, C = 16

M David Lee S Glenn Hanneman Lost

Jeff pointed out after the vote that there was nothing to stop clubs and Branches from having whatever format they wanted; although they had to follow rules for grading at a national level.

20/18/13: ABA media resources to promote archery (Branch I)

ABA to resource Branches and clubs with promotional advertising or social media clips to support the growth of archery.

M David Lee S Brett Raymond Carried

20/18/14: ABA gathering data to inform leadership decisions (Branch I)

Suggestion was to use Survey Monkey (or similar kind of

survey) annually to gather information on key aspects or the sport to help move toward a strategic plan.

M Brett Raymond S David Lee Carried

ITEM 21/18: GENERAL DISCUSSION TOPICS

21/18/1: Future of 3D events and Transportation (National)

Jeff Bell explained the recent challenges and costs of transporting targets to Alice Springs and presented three options:

Option 1: Continuation of the present organisation—approximate cost \$3000 to \$4000 depending on venue and access to hire vehicle, no Executive volunteers available to drive truck, large volunteer time commitment required, at least 60 attendees required at present entry fee to break even.

Option 2: The host club organises transport and ABA pays a per-kilometre rate to the club. For example, Mildura would be a return trip of 3600km and at 66c/km the cost would be \$2376. Club could use own vehicles, hire or use the ABA trailer. Issues and questions around this option are: Large volunteer time commitment needed, Executive volunteers required to sort targets therefore extra costs to ABA of fuel, accommodation, expenses of around \$1000, questions on who bears the transport costs above 66c/km, how to proceed if something goes wrong.

Option 3: Only hold 3D at Mudgee, which means no transport costs, the benefit of utilising ABA Park and could be held on the Queensland/NSW long weekend in October.

Option 4: Don't hold 3D at all. This would mean 3D would be only club/Branch events and no national 3D targets would be required, so no containers and no volunteer time required. This option would, however, cause problems if ABA wanted to host World Bowhunter events.

David pointed out the insurance risks of people using their own vehicles and trailers to transport the targets. He encouraged the idea of a hire truck with a professional driver. Jeff said it was important to get away from having a truck sitting on site costing money during the competition. It would be more cost effective, for example, to hire a truck in Mildura, drive to Mudgee to pick up targets then return the truck, and do the same to return the targets when the competition was over.

A suggestion to break the competition into three separate events—ABA, IFAA and 3D—met with minimal support. A suggestion to hold the 3D in Mudgee every second year was more popular and gave the Branches the option of holding the competition every other year. The subject was referred to the National Executive to follow up.

21/18/2: Risk Management—reporting incidents (National)

None to report.

21/18/3: Membership fee increase (National)

Amanda said there had not been a fee increase for five years but proposed that from January 2019 memberships be increased. If taken across the five years, the increase was in line with CPI. It was generally agreed that a letter should be included about what people received for their membership so they knew they were still getting value for money.

MOTION: That membership fees be increased to: new adult \$100, new junior \$75, new family \$205, renewing adult \$75, renewing junior \$50, renewing family \$160, three-year membership adult \$205, three-year membership family \$435.

M Sally-Anne McGrigor S Amanda Skinner Carried

21/18/4: Code of Conduct Policy (National)

Areas have been identified where a Code of Conduct could be used to set out ethics and standards required within the ABA. To add clarity, the Code might be split into two sections: Paid employees and volunteers, or a main Code for all and extra requirements pertaining only to employees. Motion: That Codes of Conduct be approved in principle, with exact details to be decided by the National Executive.
M Amanda Skinner S Brian Taylor Carried

ITEM 22: ITEMS AND RECOMMENDATIONS FROM TECHNICAL COMMITTEES

22/18/1: Bowhunting Division Advisory Committee meeting report

Informal discussion. No motions put forward.

22/18/2 Field Division Advisory Committee meeting report

Informal discussion. No motions put forward.

ITEM 23: CONDOLENCES

Bruce asked that the meeting formally acknowledge ABA members who have passed away throughout the year and also those who are presently battling illness.

ITEM 24: SHOOT CALENDAR

Bruce Kelleher outlined the Branch E and F calendar issues. Branch E 3D Titles will be moved to March 30-31 and the Branch F 3D Titles will be left at their designated date. Branch I had a request to change their September 28-29 shoot back a week and Branch J moved a shoot from October 19-20 to October 26-27.

MOTION: That Branch calendars, as updated, be approved.

M Alan Avent S Peter Stubbs Carried

ITEM 25: FUTURE 3D EVENTS

MOTION: That the National Management Committee approves in principle the National Safari being held in Mudgee every even-numbered year after 2019.

M Brian Taylor S Sally-Anne McGrigor Carried

ITEM 26: BOWHUNTING TECHNICAL MEETING REPORT

Troy Morris presented the notes from the Bowhunting Technical Meeting held on Friday night.

- Bowfishing update.
- May 2018 Re-accreditation wrap-up, discussions and feedback.
- Fallow deer measuring—change to a 1/8pt measuring allowance starting January 1 2019. At this stage it will only affect 20 members in Australia.
- BEO and BPC Review—Bowhunting Education Manual needs updating/modernising. Moving to electronic publication would mean it could be easily updated, no need for printing therefore a saving in costs. There will be a review of rules and policies to audit where gaps are, and to ensure they comply with all government legislation. Members need to be made aware of their legal responsibilities, especially regarding photos and social media.
- The 18 species awards were also discussed.
- The marketing and promotion of Bowhunting Awards was discussed. Bowhunter of the Year needs to be better recognised. It was suggested there be a new trophy of up to \$150 value, a cover picture in *Archery Action* and a profile within the magazine plus an ABA gift such as a \$500 gift voucher of an *Archery Action* advertiser.

- The TBA Muster is under discussion with Renegade Bowmen.

- TBA shirts are available.

- Measurements. Certain species need to be checked to ensure they meet the 20 per cent rule. Stingrays, sambar deer, rusa deer have been studied but changes won't be rolled out all at once. This will start from January 1 next year.

- TBA Facebook page: Administrators are Mark, Amanda, Kerry and Bruce. Troy and Ralph can be added if required. MOTION: That the Bowhunting Technical Meeting report be accepted.

M Gary Sinclair S Bruce Kelleher Carried

ITEM 27: FUTURE DIRECTION OF ABA

- **Archery Action magazine:** National Executive to investigate into the future of the magazine and report back as a discussion item at the AGM in 2019 At the moment the magazine will run as is for the next 12 months.

- **Change of Direction:** Discussions were held around the make-up of the National Executive and National Management Committee in the future. There is a possibility of a board-type situation whereby an elected person from each Branch would make up the Board (President, Secretary, Treasurer etc). This would necessitate a major review of the Constitution and would use Model Rules.

- **Welcome to Field Archery:** It has been requested that the publication be included for new members free in their starter pack.

NEXT ABA AGM

The 2019 AGM of the Australian Bowhunters Association Inc will be held at PGL Kindilan, Redland Bay, on October 12 and 13, 2019.

AUTHORISED FOR DISTRIBUTION
Jeff Bell, *National President*

*The full financial report can be found, along with a pdf copy of these minutes, at the official ABA website:
www.bowhunters.org.au*